

Notice

It is to inform all the Non-Government Educational Institutions in the state of Assam that as per the provision of the "Assam Non-Government Educational Institutions(Regulation Of Fees) Act, As Amended" the application process for obtaining a fee fixation certificate and renewal thereof for the academic year 2024-25 has to be completed within 30th November, 2023. Hence, in this regard the FRC portal will be live from 01/10/2022(1st Oct'2022) onwards. All the Non-Government Educational Institutions are hereby asked to submit their applications within the prescribed time. The procedure is as follows:

- (a) Open <https://www.feeregulatoryassam.com/> in a web browser.
- (b) Register your Institute under the section <https://www.feeregulatoryassam.com/register> if not registered earlier.
- (c) If successfully registered go to the Login section and select "INSTITUTION LOGIN"
- (d) Once successfully Logged in go to the "APPLY FOR CERTIFICATE" section.
- (e) Click on "Apply for Exemption/Fixation of Fee",
- (f) After successful submission of the application, it will be processed and for any information regarding status of the application or issue of certificate will be conveyed through official email address & to registered phone number of the institute.
- (g) For any difficulty in applying the Fee Fixation Certificate the Institutions may check the user manual for guidance regarding the procedure of Fee Fixation application in the "ACT/ORDER"->"NOTIFICATIONS" section of the FRC portal and go to the "Sl. No-2" to download the manual.

****Failed to do the same within the prescribed time limit will be considered as violation of the "Assam Non-Government Educational Institutions (Regulation of Fees) Act, As Amended", and a penalty will be imposed against such non-govt. educational institutions as per the provision of the Act as amended.****



**Administrative Officer
Fee Regulatory Committee, Assam
Department of School Education**

For any queries please contact- 9101817904 & 7005686831